

Who we are

The processing of your personal data is carried out by Save the Children (International) Poland Foundation as the 'Data Controller'. This means that the Foundation makes decisions about the use and management of your personal data and is accountable for those decisions.

Fundacja Save the Children International (Poland), located at Prosta 70, 00-838 Warsaw, Poland, registered under KRS number 0000966257.

If you have any questions regarding this Privacy Statement or the handling of your data, please contact scipolandresponse@savethechildren.org. You can also contact our Data Protection Officer dpo@savethechildren.org.

How we use your data when you contact us

If you email, phone or write to us we will record your contact details and your correspondence in order to provide a response to you. When we use personal data in this way to support administration of the organisation, in data protection terminology our lawful basis is 'legitimate interest'.

How we use your data when you get support from us

If you or your family receive support from us, we will provide you with information about how we are going to use and manage your personal data that is specific to that situation. This is usually when we collect the data from you, or when you start participating in a programme or activity.

The type of data that we collect will depend on the circumstances, but usually will include your contact details, your family or household situation, information about your employment or education, and information to help us to assess your needs and how we can support you. Sometimes we may ask for information to confirm your identity.

We may ask to record your story or your child's story through words, photo, film, or sound to tell people what life is like for children and their families, and to raise money and support for the work Save the Children does. We always ask for consent when we use personal data in this way. If your story has been used and you have any questions about this please contact contenthub@savethechildren.org.

We also use your personal data when we monitor how our programmes are working, and to check on their impact. Sometimes we carry out more in-depth research to identify improvements and to support our advocacy work on behalf of children globally. If you are invited to take part in research, you will be provided with more detailed information on that separately.

We often work with other humanitarian organisations, and we may share information with them to make sure that support is delivered in the most effective way possible, and is not duplicated. If we are going to share your personal data with other organisations we will let you know.

How we use your data when you get support from us in Poland

We are working with other humanitarian organisations to support children and families affected by conflict, migration, displacement or socio-economic situation. When you register with us, we will ask you for your contact details, identification, and information about you and your family. We will use this data to assess what support you are eligible for, and to provide this either directly or by referring you to partner organisations, including:

Privacy Statement

- Providing cash and vouchers assistance to families to meet basic needs like food, rent and medicines
- Providing services to ensure children and families remain together, and separated children are safely reunited with their caregivers
- Offering vital protection and mental health support to children and their families
- Making sure children have educational kits and learning programmes to make up for lost learning

Most of our uses of your personal data are on the basis of your consent, and you can withdraw this consent at any time. If you wish to withdraw consent or have any questions about the use of your data please speak to a member of SCI staff or send an email to scipolandresponse@savethechildren.org in the first instance. If we need to continue to use your personal data, for example to meet our legal obligations, we will explain this to you.

To co-ordinate support and avoid duplication we may share some of your personal data with other organisations which are providing support in the region, including The United Nations Refugee Agency (UNHCR), other organisations in the Save the Children movement and other charities. When we share data with other organisations, we have agreements in place to govern the use and handling of your data.

How we use your data when you engage with us on social media

Depending on the nature of the engagement, Save the Children and the platform providers may process your personal data including your profile information, the content you provide, and your online activity and connections. Please read the privacy information on the relevant platform. You should also be able to adjust your own account settings on each platform to manage data sharing, privacy and visibility.

Your personal data rights

You have rights over your personal data. You can ask us to:

- correct anything that isn't accurate,
- stop using your personal data (in some circumstances),
- delete your personal data (in some circumstances),
- give you a copy of your personal data.

You can make a request by contacting scipolandresponse@savethechildren.org

You can also contact our Data Protection Officer at dpo@savethechildren.org

You can make a request at any time. We will respond at the latest within one month. If in exceptional circumstances we need longer to respond, we will explain this to you. If you make a request, we will usually ask you to provide some identification.

If you are not satisfied with how we have handled your personal data, or how we have responded to a request, you have the right to make a complaint to the President of the Data Protection Office. You can do this online [here](#).

Data sharing

In some circumstances it may be necessary for us to share personal data with other organisations, for example to protect us from fraud. If we are able to do so, we will be transparent about this. There may be limited circumstances where that is not possible, for

Save the Children International (Poland) Privacy Statement



example if there are concerns about your welfare or the welfare of someone else, or if we need to comply with a legal obligation.

We will not share personal data with other organisations to use for their own marketing purposes without your prior consent.

Data retention

We will only keep your personal information for as long as it's necessary to meet the purpose that it was gathered for and for related purposes, and in some cases to meet specific requirements set out in legislation or regulations.

International transfers

If the processing of your data involves transfer to a jurisdiction not recognised as providing an 'adequate' level of protection of personal data, we will identify an appropriate mechanism to safeguard your data and to comply with the GDPR.