ANNEX A Concept Note

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| **Project Title** |
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| **Contact details**  |
| Organisation (name, registration number) |  |
| Organisation focal person and contact details |  |

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| **Project duration** | **Project budget (PLN)** |
| Start Date |  |  |
| End Date |  |

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| **Geographic area(s) of interventions** *(city/cities, country)* |  |

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| **Organizational background and experience (approx. 200 words)***Describe your experience in relation to the suggested thematic area as well as technical and operational capacity to deliver and scale up emergency activities in suggested locations* |
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| **Needs analysis (approx. 100 words)***Explain the specific needs of people from target community based on your current experience and knowledge. Provide data to back up your explanations. Did you conduct any assessments?*  |
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| **Project design and key activities (max. 100 words)***Briefly describe the activities you included in the project. How will they enable the organisation to scale up in case of emergency? How do you involve community in your project designs?* |
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| **Coordination (approx. 100 words)***Outline how your organisation is coordinating with the local authorities, communities, and other actors or sector working group and humanitarian coordination foras?* |
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| **List of current projects** |
| Project title | Thematic area of intervention/sector | Main donor (if applicable) | Start date – end date | Total budget (USD) |
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| AnnexesPlease list the annexes you are submitting with this proposal. Required annexes are:  |
| Annex B - Partner Budget |